

**UNIVERSITY PLACE NEIGHBORHOOD ASSOCIATION, INC.**  
**Board of Directors Organizational Meeting APPROVED MINUTES**

Tuesday, December 3<sup>rd</sup>, 2019 at 7:45pm  
NORTHERN TRUST BANK, 6320 Venture Drive, LWR 34202

**Call to Order and Establish a Quorum is present:** The meeting was called to order at 7:45pm. A quorum was present with all five board directors present; Lissa Pygott, Sandy Rahman, Lauren Wilson, Susan Lerman and Mitch Hanson. Also present was Nicole Banks of Sunstate Management.

**Acknowledge Posting of Notice:** Notice was given in accordance with the association's bylaws and FL ST 720.

**New Business**

**Appointment of Officers and Update Bank Signature Cards.**

**MOTION** made by Susan, seconded by Mitch to appoint Lauren Wilson as President.

**MOTION** made by Lauren, seconded by Mitch to appoint Susan Lerman as Vice President.

**MOTION** made by Lissa, seconded by Sandy to appoint Mitch Hanson as Treasurer.

**MOTION** made by Susan, seconded by Lissa to appoint Sandy Rahman as Secretary.

**MOTION** made by Mitch, seconded by Lauren to appoint Lissa Pygott as Director at Large.

ALL **MOTIONS** APPROVED UNANIMOUSLY.

\*Sunstate will order new signature cards.

**Next Meeting Date and Adjournment:** Next meeting date will be Friday, December 6<sup>th</sup> at 11am. With no further business to address the board of directors unanimously adjourned the meeting at 7:50pm.

Respectively submitted by  
Nicole Banks, CAM  
For the Board of Directors